

**ANNUAL PROCUREMENT PLAN FOR 2017
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

- Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
- For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
 - Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Catarman)- **Regions VI, VII, VIII, X, & XI**
 - Surigao Del Norte - **Surigao Del Norte**
 - Zamboanga Sibugay- **Zamboanga Sibugay**
 - Camiguin - **Camiguin**
- Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
- APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps-philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
- For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
- The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - DBM Central Office- for entities in the Central Office
 - DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs

The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:

 - ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - ps.app.gocc@gmail.com- For all central and regional offices of government owned and controlled corporations
 - ps.app.deped@gmail.com- For primary and secondary schools
 - ps.app.lgu@gmail.com. For Local Government Units
- Consistent with Circular Letter No.2016-09 dated October 27, 2016, the APP for FY 2017 must be submitted on or before **November 30, 2016**.
- Rename your APP file in the following format: APP2017- Name of Agency- Region (e.g. APP2017 -PS- Central Office).
- For further assistance/clarification, agencies may call the Corporate Planning and Business Development Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT (DILG)**
 Region: **REGION 10**
 Address: **KM 3 MASTERSON AVE. UPPER CARMEN, CAGAYAN DE ORO CITY**

Agency Account Code: **B0918**

Contact Person: **ROSITA E. LAGANG**
 Position: **Administrative Officer V - GSS**
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 Telephone/Mobile Nos: **(088) 859-9502 / 09264630822**

Item & Specifications	Unit of Measure	Quantity Requirement																				Price Catalogue as of October 14, 2016	TOTAL AMOUNT	
		Jan	Feb	March	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			Total Quantity
A. AVAILABLE AT PROCUREMENT SERVICE STORES																								
COMMON ELECTRICAL SUPPLIES																								
1 BATTERY, dry cell AA, 2 pieces per blister pack	pack		140		140	2438.8	120			120	2090.4		100		100	1742	90		50	140	2438.8	500	17.42	8,710.00
2 BATTERY, dry cell AAA, 2 pieces per blister pack	pack		60		60	901.8	50			50	751.5	50		50	751.5		50		50	751.5	210	15.03	3,156.30	
3 BATTERY, dry cell D, 2 pieces per blister pack	pack				0	0				0	0				0	0				0	0	0	77.56	-

4	FLUORESCENT LAMP, tubular, 28 watts	tube			0	0				0	0				0	0			0	0	0	114.40	-		
5	FLUORESCENT LAMP, tubular, 36 watts	tube			0	0				0	0				0	0			0	0	0	280.80	-		
6	COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece			0	0				0	0				0	0			0	0	0		-		
7	TAPE, electrical	roll		30	30	546			20	20	364			20	20	364			20	20	364	90	18.20	1,638.00	
COMMON OFFICE SUPPLIES																									
1	ACETATE, gauge #3, 50m per roll	roll			0	0				0	0				0	0			0	0	0	624.00	-		
2	AIR FRESHENER, 280mL/150g min	can		25	30	55	4576	25		30	55	4576	25	30		55	4576	25	30		55	4576	220	83.20	18,304.00
3	ALCOHOL, 70%, ethyl, 500ml	bottle		50	50	100	4782		50	50	100	4782	50		50	100	4782		50	50	2391	350	47.82	16,737.00	
4	CARBON FILM, A4 size, 100 sheets per box	box		15		15	2963.7		5		5	987.9		15		15	2963.7		5		5	987.9	40	197.58	7,903.20
5	CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box			5	5	1014	5			5	1014			5	5	1014		5		5	1014	20	202.80	4,056.00
6	CARTOLINA, assorted color, 20 pieces per pack	pack		20		20	1289.6				0	0	50			50	3224			12	12	773.76	82	64.48	5,287.36
7	CHALK, white, enamel, 100 pieces per box	box				0	0	2		2	51.72				0	0			2	2	51.72	4	25.86	103.44	
8	CLEARBOOK, A4 size	piece			3	3	118.56		5	5	197.6		2		2	79.04	6		6	237.12	16	39.52	632.32		
9	CLEARBOOK, Legal size	piece			5	5	218.4		5	5	218.4		5		5	218.4		5	5	218.4	20	43.68	873.60		
10	CLIP, backfold, 19mm, 12 pieces per box	box		15		15	109.2	10		10	20	145.6	20		10	30	218.4		15		15	109.2	80	7.28	582.40
11	CLIP, backfold, 25mm, 12 pieces per box	box		10		10	104		15		15	156		10		10	104		10		10	104	45	10.40	468.00
12	CLIP, backfold, 32mm, 12 pieces per box	box			10	10	191.2			12	12	229.44		12		12	229.44	12		10	22	420.64	56	19.12	1,070.72
13	CLIP, backfold, 50mm, 12 pieces per box	box		15		15	545.7	15			15	545.7	15		15	30	1091.4		20		20	727.6	80	36.38	2,910.40
14	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece		30	20	50	1560		50		50	1560	20		20	40	1248	20		30	50	1560	190	31.20	5,928.00
15	DATA FILE BOX, made with chipboard, with closed ends	box		30	30	2093.4					0	0		20		20	1395.6		10		10	697.8	60	69.78	4,186.80
16	DATA FOLDER, made with chipboard, taglia lock	piece				0	0				0	0				0	0				0	0	0	68.64	-
17	ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box		1		1	381.54				0	0		1	1	381.54					0	0	2	381.54	763.08
18	ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box		2		2	1014.8		1		1	507.4		2		2	1014.8		3		3	1522.2	8	507.40	4,059.20
19	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box		2		2	1243.42		2		2	1243.4		1	1	621.71			1	1	621.71	6	621.71	3,730.26	
20	ENVELOPE, EXPANDING, plastic	piece			100	100	2761		100		100	2761	50		50	100	2761		50		50	1380.5	350	27.61	9,663.50
21	ENVELOPE, MAILING, 500 pieces per box, 80 gsm	box		6		6	2995.2	2			2	998.4		1		1	499.2			3	3	1497.6	12	499.20	5,990.40
22	ENVELOPE, MAILING, with window, 500 pieces per box, 80 gsm	box		3		3	1684.8		3		3	1684.8		3		3	1684.8		2		2	1123.2	11	561.60	6,177.60
23	ERASER, felt, for blackboard/whiteboard	piece				0	0				0	0				0	0				0	0	0	11.11	-
24	ERASER, plastic or rubber	piece		6		6	13.74		6	6	13.74		10		10	22.9			10	10	22.9	32	2.29	73.28	
25	FASTENER, for paper, metal, 50 sets per box	box		25	27	52	2968.68		20		20	1141.8		20	20	1141.8			10		10	570.9	102	57.09	5,823.18

26	FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece			0	0				0	0				0	0			0	0	0	70.67	-			
27	FILE TAB DIVIDER, A4, five (5) colors per set	set			0	0				0	0				0	0			0	0	0	12.48	-			
28	FILE TAB DIVIDER, Legal Size, five(5) colors per set	set			0	0				0	0				0	0			0	0	0	16.64	-			
29	FOLDER, Fancy, A4, 50s/ bundle	bundle			0	0				0	0				0	0			0	0	0	234.00	-			
30	FOLDER, Fancy, Legal, 50 pieces per bundle	bundle			0	0				0	0				0	0			0	0	0	291.20	-			
31	FOLDER, L-type, A4, 50 pieces pack	pack			0	0				0	0				0	0			0	0	0	166.40	-			
32	FOLDER, L-type, Legal size, 50 pieces per pack	pack			0	0				0	0				0	0			0	0	0	203.84	-			
33	FOLDER, Pressboard, size 240mm x 370mm, 100s/box	box	2		2	1493.44	2			2	1493.4	1			1	746.72	2			2	1493.44	7	746.72	5,227.04		
34	FOLDER, Tagboard, A4, 100 pieces per pack	pack	1		1	179.28	2			2	358.56	3			3	537.84	1			1	179.28	7	179.28	1,254.96		
35	FOLDER, Tagboard, Legal size, 100 pieces per pack	pack	7		7	1402.59	1	2	3	6	1202.2	5			5	1001.85	5			5	1001.85	23	200.37	4,608.51		
36	GLUE, all purpose, 300 grams min.	jar			0	0	6	10	10	26	1148.7	5			5	220.9	5			5	220.9	36	44.18	1,590.48		
37	INDEX TAB, self-adhesive, 5 set/box, assorted colors	box			0	0				0	0				0	0					0	0	0	47.90	-	
38	LOOSELEAF COVER, 50sets per bundle	bundle			0	0				0	0				0	0					0	0	0	539.76	-	
39	MAGAZINE FILE BOX, LARGE	piece			0	0				0	0				0	0					0	0	0	41.60	-	
40	MARKER, fluorescent, 3 colors per set	set	25		25	888.75	10			10	355.5	10			10	355.5	10			10	355.5	55	35.55	1,955.25		
41	MARKER, whiteboard, bullet type, black	piece	36		36	370.08	36			36	370.08	36			36	370.08	20			20	205.6	128	10.28	1,315.84		
42	MARKER, whiteboard, bullet type, blue	piece	36		36	370.08	36			36	370.08	36			36	370.08	20			20	205.6	128	10.28	1,315.84		
43	MARKER, whiteboard, bullet type, red	piece	36		36	370.08	36			36	370.08	36			36	370.08	20			20	205.6	128	10.28	1,315.84		
44	MARKER, permanent, bullet type, black	piece	36		36	347.4	36			36	347.4	36			36	347.4	20			20	193	128	9.65	1,235.20		
45	MARKER, permanent, bullet type, blue	piece	20		20	193	20			20	193	20			20	193	20			20	193	80	9.65	772.00		
46	MARKER, permanent, bullet type, red	piece	20		20	193	20			20	193	20			20	193	20			20	193	80	9.65	772.00		
47	NOTE BOOK, stenographer's, 40 leaves, spiral	piece			0	0				0	0				0	0					0	0	0	10.40	-	
48	NOTE PAD, stick-on, (2"x3"), 100 sheets per pad	pad	30		30	936	30			30	936	30			30	936	30			30	30	936	120	31.20	3,744.00	
49	NOTE PAD, stick-on, (3"x3"), 100 sheets per pad	pad	30		30	1216.2	30			30	1216.2	30			30	1216.2	30			30	30	1216.2	120	40.54	4,864.80	
50	NOTE PAD, stick-on, (3"x4"), 100 sheets per pad	pad	30		30	1621.8	30			30	1621.8	30			30	1621.8	30			30	30	1621.8	120	54.06	6,487.20	
51	PAD PAPER, Ruled	pad			6	6	109.56	6		6	109.56	6			6	109.56	6			6	6	109.56	24	18.26	438.24	
52	PAPER CLIP, gem type, 48mm, 100 pieces per box	box	23		23	46	591.1	46		46	591.1	35			35	449.75	36			36	462.6	163	12.85	2,094.55		
53	PAPER CLIP, gem type, 32mm, 100 pieces per box	box	23		23	46	295.78	46		46	295.78	35			35	225.05	36			36	231.48	163	6.43	1,048.09		
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	70		70	8347.5	70			70	8347.5	70			70	8347.5	70			70	8347.5	280	119.25	33,390.00		
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	70		70	10178.7	70			70	10179	70			70	10178.7	70			70	10178.7	280	145.41	40,714.80		
56	PAPER, Multi-Purpose (COPY) A4, 70gsm	ream	50	50	50	150	16297.5	50	50	50	150	16298	50		50	100	10865			50	50	100	10865	500	108.65	54,325.00

57	PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream	50	50	50	150	17850	50	50	50	150	17850	50	50	50	150	17850		70	30	100	11900	550	119.00	65,450.00		
58	PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream			0	0	0				0	0				0	0				0	0	0	88.40	-		
59	PAPER, Thermal, 216mm x 30m	roll		30	30	934.5		30		30	934.5		20		20	623		20		20	623	100	31.15	3,115.00			
60	PENCIL, lead, w/eraser, one(1) dozen per box	box		5	5	98.1		5	5	98.1		5	5	98.1	5		20	25	490.5	40	19.62	784.80					
61	PHILIPPINE NATIONAL FLAG	piece	3		3	836.16	3	12		15	4180.8		3		3	836.16		3		3	836.16	24	278.72	6,689.28			
62	RECORD BOOK, 300 pages, size: 214mm x 278mm min	book			45	45	2714.4	20		20	1206.4	30			30	1809.6	40			40	2412.8	135	60.32	8,143.20			
63	RECORD BOOK, 500 pages, size: 214mm x 278mm min	book		20	20	1737		20	20	1737		20		20	1737		20		20	1737	80	86.85	6,948.00				
64	RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle			0	0		1		1	256.87			1	1	256.87			1	1	256.87	3	256.87	770.61			
65	RUBBER BAND, 70mm min lay flat length (#18)	box		2	2	186.62		1		1	93.31	1			1	93.31	1			1	93.31	5	93.31	466.55			
66	RULER, plastic, 450mm, 1 piece in individual plastic	piece		24	24	371.52		24		24	371.52		12		12	185.76		12		12	185.76	72	15.48	1,114.56			
67	SIGN PEN, black	piece		30	30	60	2286	30		30	60	2286		25	12	37	1409.7	24		24	48	1828.8	205	38.10	7,810.50		
68	SIGN PEN, blue	piece	24		30	54	2057.4		36		36	1371.6	24		24	914.4		36		36	1371.6	150	38.10	5,715.00			
69	SIGN PEN, red	piece		12	12	457.2	12			12	457.2		12		12	457.2			12	12	457.2	48	38.10	1,828.80			
70	STAMP PAD INK, violet, 50mL	bottle	12		12	24	591.12		24		24	591.12	20			20	492.6	12		12	295.56	80	24.63	1,970.40			
71	STAMP PAD, felt pad, min 60mm x 100mm	piece		12	12	331.92				0	0		12		12	331.92				0	0	24	27.66	663.84			
72	STAPLE WIRE, Heavy duty, 23/13	box	36		36	842.4				0	0				0	0				0	0	36	23.40	842.40			
73	STAPLE WIRE, Standard	box		80	80	1513.6	50		50	100	1892			50	50	946		30		30	567.6	260	18.92	4,919.20			
74	TAPE, masking, 24mm, 50 meters length	roll	15		15	30	1653.6		30		30	1653.6	20		20	40	2204.8	20		20	40	2204.8	140	55.12	7,716.80		
75	TAPE, masking, 48mm, 50 meters length	roll	15		15	30	3151.2		30		30	3151.2		30		30	3151.2		10		10	1050.4	100	105.04	10,504.00		
76	TAPE, transparent, 24mm, 50 meters	roll		35	35	382.2			35	35	382.2	15		15	30	327.6	20		20	40	436.8	140	10.92	1,528.80			
77	TAPE, transparent, 48mm, 50 meters	roll	15		20	35	928.2	15		20	35	928.2	15		20	35	928.2	15		20	35	928.2	140	26.52	3,712.80		
78	TAPE, packaging, 48mm, 50 meters length	roll		15	15	491.1		15		15	491.1		15		15	491.1		15		15	491.1	60	32.74	1,964.40			
79	TOILET TISSUE, 12 rolls per pack	pack		20	20	1352	25		25	50	3380		15		15	1014	15		15	30	2028	115	67.60	7,774.00			
80	TWINE, plastic, one kilo per roll	roll		10	10	499.2		6		6	299.52	5			5	249.6		5		5	249.6	26	49.92	1,297.92			
81	WRAPPING PAPER, kraft, 50 sheets per pack	pack		2	2	257.68		1		1	128.84			1	1	128.84			1		1	128.84	5	128.84	644.20		
82	Software			2	2	0		1		1	0		1		1	0		1		1	0	5		-			
83	Airline Travel		5	3	5	13	130000	5	4	3	12	120000	5	3	5	13	130000	3	5	5	13	130000	51	10,000.00	510,000.00		
COMMON OFFICE DEVICES																											
1	CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube	5		5	10	91.9		10		10	91.9		20		20	183.8	5	5	5	15	137.85	55	9.19	505.45		
2	CUTTER KNIFE, heavy duty	piece	5	5	5	15	296.4		6	6	118.56		5	5	10	197.6	5	5	5	15	296.4	46	19.76	908.96			
3	DATING AND STAMPING MACHINE	piece		1	1	478.38		1		1	478.38			1	1	478.38				0	0	3	478.38	1,435.14			
4	PENCIL SHARPENER, 1 piece in individual plastic case	piece		3	3	6	1123.2			0	0	2			2	374.4		3		3	561.6	11	187.20	2,059.20			
5	PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece	2		2	4	457.12		3		3	342.84		5		5	571.4	3			3	342.84	15	114.28	1,714.20		

6	SCISSORS, (6")	pair		6	6	12	164.76	20		10	30	411.9	3		4	7	96.11		6	6	82.38	55	13.73	755.15		
7	STAPLER, standard	piece		3		3	246.48		6		6	492.96		6		6	492.96		6	6	492.96	21	82.16	1,725.36		
8	STAPLER, binder type, heavy duty for high volume stapling, 25-135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece				0	0				0	0				0	0				0	0	878.80	-		
9	STAPLE REMOVER, plier type	piece		10	6	16	290.88		6		6	109.08	5		10	15	272.7				0	0	37	18.18	672.66	
10	TAPE DISPENSER, table top	piece	3		3	6	286.32	3		3	6	286.32		6		6	286.32		5		5	238.6	23	47.72	1,097.56	
11	WASTE BASKET, non-rigid plastic	piece		5		5	119.5		5		5	119.5			5	5	119.5	5			5	119.5	20	23.90	478.00	
COMMON JANITORIAL SUPPLIES																										
1	BROOM, soft (tambo)	piece	20		30	50	4420		30		30	2652		25		25	2210		20		20	1768	125	88.40	11,050.00	
2	BROOM, stick (tingting)	piece	15			15	358.8	15			15	358.8	15		10	25	598	10		10	20	478.4	75	23.92	1,794.00	
3	CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle	20	10	20	50	2080		20		20	832		35		35	1456		20	30	50	2080	155	41.60	6,448.00	
4	CLEANSER, scouring powder, 350grams/can	can		20		20	425.4	25			25	531.75	10		10	20	425.4	10		25	35	744.45	100	21.27	2,127.00	
5	DETERGENT POWDER, all purpose, 1kilo/pouch	pouch	50		50	100	3743		50		50	1871.5		70		70	2620.1		50		50	1871.5	270	37.43	10,106.10	
6	DISINFECTANT SPRAY, 400-550 grams	can	5	20	5	30	3588	6	15	6	27	3229.2	5	10	5	20	2392		20		20	2392	97	119.60	11,601.20	
7	DUST PAN, non-rigid plastic	piece		10		10	249.6			10	10	249.6			6	6	149.76	6			6	149.76	32	24.96	798.72	
8	FLOOR WAX, Paste, red	can			1	1	202.8		1		1	202.8				0	0		1		1	202.8	3	202.80	608.40	
9	FURNITURE CLEANER, aerosol, 300mL/can	can	20	5		25	2119	20		5	25	2119		20		20	1695.2	5	20	5	30	2542.8	100	84.76	8,476.00	
10	INSECTICIDE, aerosol type, 600mL/can	can		15	5	20	2496		15		15	1872	5	10	5	20	2496	5	5	5	15	1872	70	124.80	8,736.00	
11	MOPBUCKET	piece				0	0				0	0				0	0				0	0	0	1,911.00	-	
12	MOPHANDLE, screw type, aluminum handle	piece		10		10	1424.8				0	0		5		5	712.4		5		5	712.4	20	142.48	2,849.60	
13	MOPHEAD, made of rayon	piece			15	15	1482	15		5	20	1976	10		10	20	1976	10			10	988	65	98.80	6,422.00	
14	RAG, all cotton, 32 pieces per kilo per bundle	bundle	3		3	6	298.14		5		5	248.45		5		5	248.45		5		5	248.45	21	49.69	1,043.49	
15	SCOURING PAD, 5 pieces per pack	pack		10		10	1029.6			10	10	1029.6			5	5	514.8	5		10	15	1544.4	40	102.96	4,118.40	
16	TRASHBAG, plastic, transparent, 10pcs/roll	roll	3	5	5	13	1818.44		5	5	10	1398.8	3		3	6	839.28		5		5	699.4	34	139.88	4,755.92	
17	DISINFECTANT, bleaching solution	cont				0	0				0	0				0	0				0	0	0	101.82	-	
																								7.28		
COMMON OFFICE EQUIPMENT																										
1	BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit				0	0				0	0				0	0				0	0	0	10,400.00	-	
	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit		3		3	405.6		3		3	405.6		3		3	405.6		3		3	405.6	12	135.20	1,622.40	

3	CALCULATOR, SCIENTIFIC, 1 unit per box	unit			3	3	776.52			3	3	776.52			3	3	776.52			3	3	776.52	12	258.84	3,106.08		
4	CHAIR, monobloc, without armrest, beige	piece			0	0	15			15	3820.2			0	0			0	0	15	0	0	15	254.68	3,820.20		
5	CHAIR, monobloc, without armrest, white	piece			0	0				0	0			0	0			0	0	0	0	0	0	254.80	-		
6	DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit			0	0				0	0			0	0			0	0	0	0	0	0	6,229.60	-		
7	DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600%) consecutive zoom, PC and Doc Cam video switcher, plug and play	unit			0	0		1		1	25272	2		2	50544			0	0			0	0	3	25,272.00	75,816.00	
8	ELECTRIC FAN, industrial	unit			0	0		1		1	956.8			0	0			0	0			0	0	1	956.80	956.80	
9	ELECTRIC FAN, orbit type	unit			0	0				0	0			0	0			0	0			0	0	1,248.00	-		
10	ELECTRIC FAN, stand type	unit			0	0	2			2	1934.2		2	2	1934.2			0	0			0	0	4	967.10	3,868.40	
11	ELECTRIC FAN, wall type	unit			0	0				0	0			0	0			0	0			0	0	0	790.40	-	
12	FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchove	unit		1		1	3502.72			1	1	3502.7			0	0			0	0			0	0	2	3,502.72	7,005.44
13	FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit			7	7	7563.92				0	0			0	0			0	0			0	0	7	1,080.56	7,563.92
14	FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new	unit			0	0				0	0			0	0			0	0			0	0	0	4,992.00	-	
15	MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit			0	0			1	1	26484			0	0	1		1	26483.6			1	26483.6	2	26,483.60	52,967.20	
16	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationery blade guard, A4-A6 format indications	unit			0	0		1		1	7488			0	0		1	1	7488			1	7488	2	7,488.00	14,976.00	
17	PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit			0	0	1			1	5699.2			0	0			0	0			0	0	1	5,699.20	5,699.20	
18	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed	unit			0	0				0	0			0	0			0	0			0	0	0	18,709.60	-	

19	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed	unit				0	0							0	0				0	0	0	5,831.52	-				
20	PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit	1		1	10000							0	0	1				1	10000		0	0	2	10,000.00	20,000.00	
21	PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi	unit			0	0								0	0					0	0	0	1,237.60	-			
22	TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit			0	0								0	0					0	0	0	1,289.60	-			
23	TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit			0	0								0	0					0	0	0	1,289.60	-			
24	Desktop and Laptop	unit			0	0								0	0					0	0	0		-			
COMMON COMPUTER SUPPLIES																											
1	COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box			0	0								0	0					0	0	0	630.76	-			
2	COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box			0	0								0	0					0	0	0	950.30	-			
3	COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box			0	0								0	0					0	0	0	716.04	-			
4	COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box			0	0								0	0					0	0	0	1,220.96	-			
5	COMPUTER CONTINUOUS FORMS, 3 ply, 11 x 9-1/2", 500 sets/box	box			0	0								0	0					0	0	0	596.80	-			
6	COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box			0	0								0	0					0	0	0	958.15	-			
7	DVD REWRITABLE, 4x speed, 4.7GB capacity	piece			0	0								0	0					0	0	0	21.79	-			
8	EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	1		1	2818.4								1	2818.4					1	1	2818.4	0	0	3	2,818.40	8,455.20
9	FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	20	10	30	5834.4	20	5	5	30	5834.4	10	5	5	20	3889.6	10	5	5	20	3889.6	100	194.48	19,448.00			
10	MOUSE, optical, USB connection type	unit		3	3	383.4								0	0					3	3	383.4	9	127.80	1,150.20		
HANDBOOK ON PROCUREMENT																											
1	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages,	piece	15		15	927.45								0	0					0	0	15	61.83	927.45			

CONSUMABLES																									
1	INK CART, BROTHER LC39BK, Black	cart				0	0				0	0				0	0			0	0	0	681.20	-	
2	INK CART, BROTHER LC39C, Cyan	cart				0	0				0	0				0	0			0	0	0	447.20	-	
3	INK CART, BROTHER LC39M, Magenta	cart				0	0				0	0				0	0			0	0	0	447.20	-	
4	INK CART, BROTHER LC39Y, Yellow	cart				0	0				0	0				0	0			0	0	0	447.20	-	
5	INK CART, BROTHER LC67B, Black	cart				0	0				0	0				0	0			0	0	0	910.00	-	
6	INK CART, BROTHER LC67C, Cyan	cart				0	0				0	0				0	0			0	0	0	546.00	-	
7	INK CART, BROTHER LC67M, Magenta	cart				0	0				0	0				0	0			0	0	0	546.00	-	
8	INK CART, BROTHER LC67Y, Yellow	cart				0	0				0	0				0	0			0	0	0	546.00	-	
9	INK CART, BROTHER LC67HYBK, Black	cart				0	0				0	0				0	0			0	0	0	1,538.16	-	
10	INK CART, BROTHER LC67HYC, Cyan	cart				0	0				0	0				0	0			0	0	0	868.40	-	
11	INK CART, BROTHER LC67HYM, Magenta	cart				0	0				0	0				0	0			0	0	0	868.40	-	
12	INK CART, BROTHER LC67HYY, Yellow	cart				0	0				0	0				0	0			0	0	0	868.40	-	
13	INK CART, CANON PG-810, Black	cart				0	0				0	0				0	0			0	0	0	774.80	-	
14	INK CART, CANON PG-740, Black	cart				0	0				0	0				0	0			0	0	0	754.00	-	
15	INK CART, CANON PGI-725, Black	cart				0	0				0	0				0	0			0	0	0	574.08	-	
16	INK CART, CANON CLI-726, Black	cart				0	0				0	0				0	0			0	0	0	534.56	-	
17	INK CART, CANON CL-811, Colored	cart				0	0				0	0				0	0			0	0	0	1,022.32	-	
18	INK CART, CANON CL-741, Colored	cart				0	0				0	0				0	0			0	0	0	1,001.52	-	
19	INK CART, CANON CLI-726, Cyan	cart				0	0				0	0				0	0			0	0	0	535.60	-	
20	INK CART, CANON CLI-726, Magenta	cart				0	0				0	0				0	0			0	0	0	535.60	-	
21	INK CART, CANON CLI-726, Yellow	cart				0	0				0	0				0	0			0	0	0	535.60	-	
22	INK CART, EPSON C13T038190 (To 38), Black	cart				0	0				0	0				0	0			0	0	0	491.92	-	
23	INK CART, EPSON C13T039090 (To 39), Colored	cart				0	0				0	0				0	0			0	0	0	770.64	-	
24	INK CART, EPSON C13T105190(73N)/(91N),Black	cart				0	0				0	0				0	0			0	0	0	426.40	-	
25	INK CART, EPSON C13T105290(73N)/(91N),Cyan	cart				0	0				0	0				0	0			0	0	0	426.40	-	
26	INK CART, EPSON C13T105390(73N)/(91N),Magenta	cart				0	0				0	0				0	0			0	0	0	426.40	-	
27	INK CART, EPSON C13T105490(73N)/(91N),Yellow	cart				0	0				0	0				0	0			0	0	0	426.40	-	
28	INK CART, EPSON C13T6664100 (T6641), Black	cart	3	3	3	9	2293.2	3	3	3	9	2293.2	3	3	3	9	2293.2	3	3	3	9	2293.2	36	254.80	9,172.80
29	INK CART, EPSON C13T664200 (T6642), Cyan	cart		3	3	6	1528.8	2	2	2	6	1528.8		3		3	764.4		3		3	764.4	18	254.80	4,586.40
30	INK CART, EPSON C13T664300 (T6643), Magenta	cart		3	3	6	1528.8	3	3	3	9	2293.2	3	3	3	9	2293.2	3	3	3	9	2293.2	33	254.80	8,408.40

31	INK CART, EPSON C13T664400 (T6644), Yellow	cart		3	3	6	1528.8	3	3	3	9	2293.2	3	3	3	9	2293.2	3	3	3	9	2293.2	33	254.80	8,408.40
32	INK CART, HP 51645A, (HP45), Black	cart				0	0				0	0				0	0				0	0	0	1,346.80	-
33	INK CART, HP C1823A, (HP23), Tri-color	cart				0	0				0	0				0	0				0	0	0	1,612.00	-
34	INK CART, HP C4844A, (HP10), Black	cart				0	0				0	0				0	0				0	0	0	1,554.80	-
35	INK CART, HP C4906AA, (HP940XL), Black	cart				0	0				0	0				0	0				0	0	0	1,554.80	-
36	INK CART, HP C4907AA, (HP940XL), Cyan	cart				0	0				0	0				0	0				0	0	0	1,034.80	-
37	INK CART, HP C4908AA, (HP940XL), Magenta	cart				0	0				0	0				0	0				0	0	0	1,034.80	-
38	INK CART, HP C4909AA, (HP940XL), Yellow	cart				0	0				0	0				0	0				0	0	0	1,034.80	-
39	INK CART, HP C4936A, (HP18), Black	cart				0	0				0	0				0	0				0	0	0	982.80	-
40	INK CART, HP C4937A, (HP18), Cyan	cart				0	0				0	0				0	0				0	0	0	717.60	-
41	INK CART, HP C4938A, (HP18), Magenta	cart				0	0				0	0				0	0				0	0	0	717.60	-
42	INK CART, HP C4939A, (HP18), Yellow	cart				0	0				0	0				0	0				0	0	0	717.60	-
43	INK CART, HP C6578DA, (HP78), Tri-color	cart				0	0				0	0				0	0				0	0	0	1,606.80	-
44	INK CART, HP C6615DA, (HP15), Black	cart				0	0				0	0				0	0				0	0	0	1,237.60	-
45	INK CART, HP C6625AA, (HP17), Tri-color	cart				0	0				0	0				0	0				0	0	0	1,346.80	-
46	INK CART, HP C6656AA, (HP56), Black	cart				0	0				0	0				0	0				0	0	0	921.44	-
47	INK CART, HP C6657AA, (HP57), Tri-color	cart				0	0				0	0				0	0				0	0	0	1,466.40	-
48	INK CART, HP C8727AA, (HP27), Black	cart				0	0				0	0				0	0				0	0	0	826.80	-
49	INK CART, HP C8765WA, (HP94), Black	cart				0	0				0	0				0	0				0	0	0	930.80	-
50	INK CART, HP C8766WA, (HP95), Tri-color	cart		5	5	5668		3		3	3400.8		3		3	3400.8		2		2	2267.2	13	1,133.60	14,736.80	
51	INK CART, HP C8767WA, (HP96), Black	cart				0	0				0	0				0	0				0	0	0	1,430.00	-
52	INK CART, HP C9351AA, (HP21), Black	cart				0	0				0	0				0	0				0	0	0	650.00	-
53	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0				0	0				0	0				0	0	0	751.92	-
54	INK CART, HP C9361WA, (HP93), Tri-color	cart				0	0				0	0				0	0				0	0	0	1,346.80	-
55	INK CART, HP C9362WA, (HP92), Black	cart				0	0				0	0				0	0				0	0	0	600.08	-
56	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	0				0	0				0	0				0	0	0	1,492.40	-
57	INK CART, HP C9364WA, (HP98), Black	cart		3	3	2480.4		3		3	2480.4		2		2	1653.6					0	0	8	826.80	6,614.40
58	INK CART, HP CB314A, (HP900), Black	cart				0	0				0	0				0	0				0	0	0	296.40	-
59	INK CART, HP CB315A, (HP900), Tri-color	cart				0	0				0	0				0	0				0	0	0	379.60	-
60	INK CART, HP CB335WA, (HP74), Black	cart				0	0				0	0				0	0				0	0	0	696.80	-

61	INK CART, HP CB336WA, (HP74XL), Black	cart				0	0				0	0				0	0			0	0	0	1,508.00	-	
62	INK CART, HP CB337WA, (HP75), Tri-color	cart				0	0				0	0				0	0			0	0	0	803.92	-	
63	INK CART, HP CB338WA, (HP75XL), Tri-color	cart				0	0				0	0				0	0			0	0	0	1,606.80	-	
64	INK CART, HP CC640WA, (HP60), Black	cart				0	0				0	0				0	0			0	0	0	639.60	-	
65	INK CART, HP CC641WA, (HP60XL), Black	cart				0	0				0	0				0	0			0	0	0	1,445.60	-	
66	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0				0	0				0	0			0	0	0	754.00	-	
67	INK CART, HP CC644WA, (HP60XL), Tri-color	cart				0	0				0	0				0	0			0	0	0	1,658.80	-	
68	INK CART, HP CC653AA, (HP901), Black	cart				0	0				0	0				0	0			0	0	0	639.60	-	
69	INK CART, HP CC656AA, (HP901), Tri-color	cart				0	0				0	0				0	0			0	0	0	1,019.20	-	
70	INK CART, HP CC660AA, (HP702), Black	cart				0	0				0	0				0	0			0	0	0	1,086.80	-	
71	INK CART, HP CD887AA, (HP703), Black	cart		30		30	10764	10	20	10	40	14352	10	20	10	40	14352	10	20	10	40	14352	150	358.80	53,820.00
72	INK CART, HP CD888AA, (HP703), Tri-color	cart		10	6	16	5740.8	10		6	16	5740.8	10		6	16	5740.8	10		6	16	5740.8	64	358.80	22,963.20
73	INK CART, HP CD971AA, (HP 920), Black	cart				0	0				0	0				0	0			0	0	0	792.48	-	
74	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0				0	0				0	0			0	0	0	629.20	-	
75	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0				0	0				0	0			0	0	0	629.20	-	
76	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0				0	0				0	0			0	0	0	629.20	-	
77	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0				0	0				0	0			0	0	0	1,242.80	-	
78	INK CART, HP CH561WA, (HP61), Black	cart				0	0				0	0				0	0			0	0	0	644.80	-	
79	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0				0	0				0	0			0	0	0	826.80	-	
80	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0				0	0				0	0			0	0	0	1,554.80	-	
81	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0				0	0				0	0			0	0	0	1,175.20	-	
82	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0				0	0				0	0			0	0	0	1,180.40	-	
83	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0				0	0				0	0			0	0	0	1,180.40	-	
84	INK CART, HP CN692AA, (HP704), Black	cart	10	70	10	90	32292	10	70	10	90	32292	10	50	10	70	25116	10	60	15	85	30498	335	358.80	120,198.00
85	INK CART, HP CN693AA, (HP704), Tri-color	cart	5	20	5	30	10764	5	20	5	30	10764	10	20	10	40	14352	10	20	10	40	14352	140	358.80	50,232.00
86	INK CART, HP CZ107AA, (HP678), Black	cart		20		20	7176		20		20	7176		20		20	7176	5	20	5	30	10764	90	358.80	32,292.00
87	INK CART, HP CZ108AA, (HP678), Tricolor	cart	5	15	5	25	9022	5	20	10	35	12631	5	20	5	30	10826.4	5	20	5	30	10826.4	120	360.88	43,305.60
88	INK CART, HP CZ121A (HP685A), Black	cart				0	0				0	0				0	0			0	0	0	366.08	-	
89	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0				0	0				0	0			0	0	0	249.60	-	

90	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0				0	0				0	0			0	0	0	249.60	-	
91	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0				0	0				0	0			0	0	0	249.60	-	
92	INK CART, HP Q8893AA (C8728AA), (HP28), Colored	cart				0	0				0	0				0	0			0	0	0	930.80	-	
93	INK CART, LEXMARK 10NO217 (#17), Black	cart	5	5	5	15	15054	5	5	5	15	15054	5	5	5	15	15054	5	5	5	15	15054	60	1,003.60	60,216.00
94	INK CART, LEXMARK 10NO227 (#27), Colored	cart	5	5	5	15	17940	5	5	5	15	17940	5	5	5	15	17940	5	5	5	15	17940	60	1,196.00	71,760.00
95	TONER CART, BROTHER TN-2025, Black	cart				0	0				0	0				0	0			0	0	0	2,556.32	-	
96	TONER CART, BROTHER TN-2130, Black	cart				0	0				0	0				0	0			0	0	0	1,820.00	-	
97	TONER CART, BROTHER TN-2150, Black	cart				0	0				0	0				0	0			0	0	0	2,860.00	-	
98	TONER CART, BROTHER TN-3320, Black	cart				0	0				0	0				0	0			0	0	0	3,354.00	-	
99	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0	0				0	0				0	0			0	0	0	4,992.00	-	
100	TONER CART, HP C4092A, Black	cart				0	0				0	0				0	0			0	0	0	2,741.44	-	
101	TONER CART, HP C4096A, Black	cart				0	0				0	0				0	0			0	0	0	5,352.88	-	
102	TONER CART, HP C7115A, Black	cart				0	0				0	0				0	0			0	0	0	2,971.28	-	
103	TONER CART, HP CB435A, Black	cart				0	0				0	0				0	0			0	0	0	2,802.80	-	
104	TONER CART, HP CB436A, Black	cart				0	0				0	0				0	0			0	0	0	3,218.80	-	
105	TONER CART, HP CB540A, Black	cart				0	0				0	0				0	0			0	0	0	3,312.40	-	
106	TONER CART, HP CB541A, Cyan	cart				0	0				0	0				0	0			0	0	0	2,984.80	-	
107	TONER CART, HP CB542A, Yellow	cart				0	0				0	0				0	0			0	0	0	2,984.80	-	
108	TONER CART, HP CB543A, Magenta	cart				0	0				0	0				0	0			0	0	0	2,984.80	-	
109	TONER CART, HP CC364A, Black	cart				0	0				0	0				0	0			0	0	0	7,378.80	-	
110	TONER CART, HP CC530A, Black	cart				0	0				0	0				0	0			0	0	0	5,402.80	-	
111	TONER CART, HP CC531A, Cyan	cart				0	0				0	0				0	0			0	0	0	5,298.80	-	
112	TONER CART, HP CC532A, Yellow	cart				0	0				0	0				0	0			0	0	0	5,298.80	-	
113	TONER CART, HP CC533A, Magenta	cart				0	0				0	0				0	0			0	0	0	5,298.80	-	
114	TONER CART, HP CE255A, Black	cart				0	0				0	0				0	0			0	0	0	6,754.80	-	
115	TONER CART, HP CE278A, Black	cart				0	0				0	0				0	0			0	0	0	3,114.80	-	
116	TONER CART, HP CE285A (HP85A), Black	cart				0	0				0	0				0	0			0	0	0	2,756.00	-	
117	TONER CART, HP CE310A, Black	cart				0	0				0	0				0	0			0	0	0	2,386.80	-	
118	TONER CART, HP CE311A, Cyan	cart				0	0				0	0				0	0			0	0	0	2,490.80	-	
119	TONER CART, HP CE312A, Yellow	cart				0	0				0	0				0	0			0	0	0	2,490.80	-	
120	TONER CART, HP CE313A, Magenta	cart				0	0				0	0				0	0			0	0	0	2,490.80	-	
121	TONER CART, HP CE320A, Black	cart				0	0				0	0				0	0			0	0	0	3,166.80	-	
122	TONER CART, HP CE321A, Cyan	cart				0	0				0	0				0	0			0	0	0	3,010.80	-	
123	TONER CART, HP CE322A, Yellow	cart				0	0				0	0				0	0			0	0	0	3,010.80	-	
124	TONER CART, HP CE323A, Magenta	cart				0	0				0	0				0	0			0	0	0	3,010.80	-	
125	TONER CART, HP CE390A, Black	cart				0	0				0	0				0	0			0	0	0	7,690.80	-	
126	TONER CART, HP CE400A, Black	cart				0	0				0	0				0	0			0	0	0	6,754.80	-	

127	TONER CART, HP CE401A, Cyan	cart				0	0				0	0				0	0	0	9,978.80	-
128	TONER CART, HP CE402A, Yellow	cart				0	0				0	0				0	0	0	9,978.80	-
129	TONER CART, HP CE403A, Magenta	cart				0	0				0	0				0	0	0	9,978.80	-
130	TONER CART, HP CE410A, (HP305), Black	cart				0	0				0	0				0	0	0	3,790.80	-
131	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0				0	0				0	0	0	5,402.80	-
132	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0				0	0				0	0	0	5,402.80	-
133	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0				0	0				0	0	0	5,402.80	-
134	TONER CART, HP CE505A, Black	cart				0	0				0	0				0	0	0	3,998.80	-
135	TONER CART, HP CE505X, Black, high cap	cart				0	0				0	0				0	0	0	7,066.80	-
136	TONER CART, HP Q2612A, Black	cart				0	0				0	0				0	0	0	3,104.40	-
137	TONER CART, HP Q2613A, Black	cart				0	0				0	0				0	0	0	3,328.00	-
138	TONER CART, HP Q5942A, Black	cart				0	0				0	0				0	0	0	7,482.80	-
139	TONER CART, HP Q5949A, Black	cart				0	0				0	0				0	0	0	3,530.80	-
140	TONER CART, HP Q5950A, Black	cart				0	0				0	0				0	0	0	7,644.00	-
141	TONER CART, HP Q5951A, Cyan	cart				0	0				0	0				0	0	0	10,845.12	-
142	TONER CART, HP Q5952A, Yellow	cart				0	0				0	0				0	0	0	10,845.12	-
143	TONER CART, HP Q5953A, Magenta	cart				0	0				0	0				0	0	0	10,845.12	-
144	TONER CART, HP Q6000A, Black	cart				0	0				0	0				0	0	0	3,317.60	-
145	TONER CART, HP Q6001A, Cyan	cart				0	0				0	0				0	0	0	3,614.00	-
146	TONER CART, HP Q6002A, Yellow	cart				0	0				0	0				0	0	0	3,614.00	-
147	TONER CART, HP Q6003A, Magenta	cart				0	0				0	0				0	0	0	3,614.00	-
148	TONER CART, HP Q6470A, Black	cart				0	0				0	0				0	0	0	5,526.56	-
149	TONER CART, HP Q6471A, Cyan	cart				0	0				0	0				0	0	0	5,495.36	-
150	TONER CART, HP Q6472A, Yellow	cart				0	0				0	0				0	0	0	5,844.80	-
151	TONER CART, HP Q6473A, Magenta	cart				0	0				0	0				0	0	0	5,844.80	-
152	TONER CART, HP Q7553A, Black	cart				0	0				0	0				0	0	0	3,894.80	-
153	TONER CART, LEXMARK E360H11P, Black	cart				0	0				0	0				0	0	0	8,874.32	-
154	TONER CART, LEXMARK T650A11P, Black	cart				0	0				0	0				0	0	0	9,630.40	-
155	TONER CART, SAMSUNG ML-D2850B, Black	cart				0	0				0	0				0	0	0	4,992.00	-
156	TONER CART, SAMSUNG MLT-D101S, Black	cart				0	0				0	0				0	0	0	2,600.00	-
157	TONER CART, SAMSUNG MLT-D103L, Black	cart				0	0				0	0				0	0	0	2,912.00	-
158	TONER CART, SAMSUNG MLT-D103S, Black	cart				0	0				0	0				0	0	0	2,912.00	-
159	TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0				0	0				0	0	0	2,392.00	-
160	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0				0	0				0	0	0	2,704.00	-
161	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0				0	0				0	0	0	2,631.20	-

2					0	0				0	0				0	0			0	0			-	
3					0	0				0	0				0	0			0	0			-	
4					0	0				0	0				0	0			0	0			-	
5					0	0				0	0				0	0			0	0			-	
6					0	0				0	0				0	0			0	0			-	
7					0	0				0	0				0	0			0	0			-	
8					0	0				0	0				0	0			0	0			-	
9					0	0				0	0				0	0			0	0			-	
10					0	0				0	0				0	0			0	0			-	
Computer Supplies																								
1	Wifi Adapter	pcs.	1	1	1	3	1890	1	1	630	1	1	630	1	1	2	1260	7	630.00	4,410.00				
2	4G Wireless Router			1	1	6500	1	1	6500	1	1	2	13000	1	1	1	6500	5	6,500.00	32,500.00				
3					0	0				0	0					0	0			0	0	-		
4					0	0				0	0					0	0			0	0	-		
5					0	0				0	0					0	0			0	0	-		
6					0	0				0	0					0	0			0	0	-		
7					0	0				0	0					0	0			0	0	-		
8					0	0				0	0					0	0			0	0	-		
9					0	0				0	0					0	0			0	0	-		
10					0	0				0	0					0	0			0	0	-		
Computer Equipment and Accessories																								
1					0	0				0	0					0	0			0	0	-		
2					0	0				0	0					0	0			0	0	-		
3					0	0				0	0					0	0			0	0	-		
4					0	0				0	0					0	0			0	0	-		
5					0	0				0	0					0	0			0	0	-		
6					0	0				0	0					0	0			0	0	-		
7					0	0				0	0					0	0			0	0	-		
8					0	0				0	0					0	0			0	0	-		
9					0	0				0	0					0	0			0	0	-		
10					0	0				0	0					0	0			0	0	-		
*Other Categories																								
1					0	0				0	0					0	0			0	0	-		
2					0	0				0	0					0	0			0	0	-		
3					0	0				0	0					0	0			0	0	-		
4					0	0				0	0					0	0			0	0	-		
5					0	0				0	0					0	0			0	0	-		
6					0	0				0	0					0	0			0	0	-		
7					0	0				0	0					0	0			0	0	-		
8					0	0				0	0					0	0			0	0	-		
9					0	0				0	0					0	0			0	0	-		
10					0	0				0	0					0	0			0	0	-		
C. TOTAL (A + B):																						1,996,365.74		
D. ADDITIONAL PROVISION FOR																						199,636.57		
E. GRAND TOTAL (C + D)																						2,196,002.31		
F. APPROVED BUDGET BY THE																								
G. MONTHLY CASH REQUIREMENTS																								
G.1 Available at Procurement Service Stores																				4E+05	5E+05	5E+05	4E+05	1776055.74

G.2 Other Items not available at PS but	55740	50880	56480	57210	220310
TOTAL MONTHLY CASH	5E+05	5E+05	5E+05	5E+05	1996365.74

*Other categories that are not indicated herein

**Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available /
Certified Appropriate Funds Available:

Approved by:

SGD. ROSITA E. LAGANG

Property/Supply Officer

SGD. CEDRIX R. AGUIÑOT/SGD. GRACE S. WABAN

Accountant /
Local Budget Officer

SGD. ARNEL M. AGABE, CESO IV

Head of Office/Agency

Date Prepared: November 25, 2016