CIVIL SERVICE COMMISSION
Misamis Oriental Field Office
04 MAR 2020
RECEIVED
BY:

Republic Of The Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region X – Northern Mindanao

03-20

DILG - REGION 10
RECORDS UNIT
RELEASED
DATE 03/04/2020 TIME 4:05
BY: CARLITO L. DELENA
Admin Aide VI

March 4, 2020

ATTY. COSETTE MAGLASANG-MUNDO
Director II
Civil Service Commission
Field Office-Misamis Oriental
Carmen, Cagayan de Oro City

Dear Atty. Mundo:

This Office is submitting the list of vacant positions dated March 6, 2020 for publication pursuant to RA 7041.

Thank you and best regards.

Very truly yours,

ARNEL M. AGABE, CESO III
Regional Director

FAD/HRMS
MAF/MAC/jmb

complete

EPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT |
egion X

Place of Assignment :	Field Office
Position Title :	Local Government Operations Officer II
Plantilla Item No. :	OSEC-DILGB-LGOO2-844-1998
Salary/Job/Pay Grade :	13
Monthly Salary :	Php 26,754.00
Eligibility :	Career Service (Professional) Second Level Eligibility
Education :	Bachelors Degree
Training :	None required
Work Experience :	None required
Competency :	-

Instruction/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 16, 2020.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA ANA C. CASINO
SAO, Concurrent Chief HRMS
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Km. 3, Upper Carmen, Cagayan de Oro City
dilg10.jobapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

aldrin Ledres
resigned - Feb. 26,

Posting Date :	March 06, 2020
Closing Date :	March 16, 2020

EPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT |
egion X

Place of Assignment :	Field Office
Position Title :	Local Government Operations Officer II
Plantilla Item No. :	OSEC-DILGB-LGOO2-844-1998
Salary/Job/Pay Grade :	13
Monthly Salary :	Php 26,754.00
Eligibility :	Career Service (Professional) Second Level Eligibility
Education :	Bachelors Degree
Training :	None required
Work Experience :	None required
Competency :	-

Instruction/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 16, 2020.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA ANA C. CASINO
SAO, Concurrent Chief HRMS
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Km. 3, Upper Carmen, Cagayan de Oro City
dilg10.jobapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date :	March 06, 2020
Closing Date :	March 16, 2020

A. LEDRES

EPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT | egion X

Place of Assignment :	Regional Office
Position Title :	Administrative Assistant III
Plantilla Item No. :	OSEC-DILGB-ADAS3-107-2010
Salary/Job/Pay Grade :	9
Monthly Salary :	Php 18,784.00
Eligibility :	Career Service (Sub-Professional) First Level Eligibility
Education :	Completion of two-year studies in college
Training :	Four (4) hours of relevant training
Work Experience :	One (1) year relevant experience
Competency :	-

Instruction/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 16, 2020.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA ANA C. CASINO
SAO, Concurrent Chief HRMS
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Km. 3, Upper Carmen, Cagayan de Oro City
dilg10.jobapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date :	March 06, 2020
Closing Date :	March 16, 2020

Roda Ubas from · 1/16/20

EPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT | egion X

Place of Assignment :	Regional Office
Position Title :	Administrative Assistant III
Plantilla Item No. :	OSEC-DILGB-ADAS3-107-2010
Salary/Job/Pay Grade :	9
Monthly Salary :	Php 18,784.00
Eligibility :	Career Service (Sub-Professional) First Level Eligibility
Education :	Completion of two-year studies in college
Training :	Four (4) hours of relevant training
Work Experience :	One (1) year relevant experience
Competency :	-

Instruction/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 16, 2020.

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA ANA C. CASINO
SAO, Concurrent Chief HRMS
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Km. 3, Upper Carmen, Cagayan de Oro City
dilg10.jobapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Posting Date :	March 06, 2020
Closing Date :	March 16, 2020

RODA MOAS

CS Form No. 9
Series of 2018

CIVIL SERVICE COMMISSION
Misamis Oriental Field Office
0 4 MAR 2020
RECEIVED
BY:

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT in the CSC website:

MARIA ANA C. CASINO
SAO, Concurrent Chief HRMS

Date: March 6, 2020

No.	Position Title **(Parenthetical Title, if applicable)**	Plantilla Item No.	Salary/ Job/ Pay Grade	**Monthly Salary**	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Government Operations Officer II VAC BY LEDRAS	OSEC-DILGB-LGOO2-844-1998	13	26754	*Bachelors Degree*	*None required*	*None required*	*Career Service (Professional) Second Level Eligibility*	-	Field Office
2	Administrative Assistant III VAC BY (PELAYO) UBAS	OSEC-DILGB-ADAS3-107-2010	9	18784	*Completion of two-year studies in college*	*Four (4) hours of relevant training*	*One (1) year relevant experience*	*Career Service (Sub-Professional) First Level Eligibility*	-	Regional Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 16, 2020.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA ANA C. CASINO
SAO, Concurrent Chief HRMS
Km. 3, Upper Carmen, Cagayan de Oro City
dilg10.jobapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

complete

CS Form No. 9
Series of 2018

CIVIL SERVICE COMMISSION
Misamis Oriental Field Office
0 4 MAR 2020
RECEIVED
BY:

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT in the CSC website:

MARIA ANA C. CASINO
SAO, Concurrent Chief HRMS

Date: March 6, 2020

No.	Position Title **(Parenthetical Title, if applicable)**	Plantilla Item No.	Salary/ Job/ Pay Grade	**Monthly Salary**	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Government Operations Officer II	OSEC-DILGB-LGOO2-844-1998	13	26754	*Bachelors Degree*	*None required*	*None required*	*Career Service (Professional) Second Level Eligibility*	-	Field Office
2	Administrative Assistant III	OSEC-DILGB-ADAS3-107-2010	9	18784	*Completion of two-year studies in college*	*Four (4) hours of relevant training*	*One (1) year relevant experience*	*Career Service (Sub-Professional) First Level Eligibility*	-	Regional Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 16, 2020.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA ANA C. CASINO
SAO, Concurrent Chief HRMS
Km. 3, Upper Carmen, Cagayan de Oro City
dilg10.jobapplications@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.